

Crowle Peatland Railway	Reference	Issue	Date	Status
Title: Site Induction & SMS Summary Document	S2	1.0	03/10/19	Issued

Site Induction

The following subjects will be discussed with you.

Initial each subject to confirm that you have understood it – if you have any questions, ask them before initialling!

	Subject	Initial		Subject	Initial
1	Company Safety Policy and SMS		13	Train Safety	
2	Complete Employee Detail & Emergency Contact Form		14	Lifting and Manual Handling	
3	Management of Fatigue		15	Tidiness of Site	
4	Smoking Drugs & Alcohol Policy		16	Tools & Machinery	
5	Health, Medication & Sickness		17	Courtesy & help to Customers	
6	Age Policy		18	Key Personnel	
7	Your responsibilities & Horseplay		19	Hours of Work / Signing on for Duty	
8	Fire Precautions / Evacuation		20	Toilet & Washing Facilities	
9	First Aid		21	Out of Bounds Areas	
10	COSHH (Control of Substances Hazardous to Health)		22	Disciplinary Procedure	
11	Accident & Near Miss Reporting		23	Asbestos Register	
12	Track Safety				

I acknowledge I have been informed of and understand the above:-

I acknowledge receipt of CPR Rule Book number:

Name (Block Capitals):

Signature:

Inducted by: -

Signature of Inductor:-

This form to be returned to Inductor for filing.